

## **Somerset Waste Board and Somerset Waste Partnership Forward Plan of Key Decisions**

The Somerset Waste Board and Waste Partnership are required to set out details of planned key decisions at least 28 calendar days before they are due to be taken. This forward plan sets out key decisions to be taken at Waste Board meetings as well as individual key decisions to be taken by an Officer. The very latest details can always be found on our website at:

<http://democracy.somerset.gov.uk/mgListPlans.aspx?RPId=196&RD=0>

Regulation 8 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 defines a key decision as an executive decision which is likely:

- (a) to result in the relevant local authority incurring expenditure which is, or the making of savings which are, significant having regard to the relevant local authority's budget for the service or function to which the decision relates; or
- (b) to be significant in terms of its effects on communities living or working in an area comprising two or more wards or electoral divisions in the area of the relevant local authority.

Waste Board meetings are held in public at County Hall unless the Board resolve for all or part of the meeting to be held in private in order to consider exempt information/confidential business. The Forward Plan will show where this is intended. Agendas and reports for Board meetings are also published on the County Council's website at least five clear working days before the meeting.

Individual key decisions are shown in the plan as being proposed to be taken within a ten day period, with the requirement that a report setting out the proposed decision will be published on the County Council's website at least five working days before the date of decision. Any representations received will be considered by the decision maker at the decision meeting.

In addition to key decisions, the forward plan set out below lists other business that is scheduled to be considered at a Board meeting during the period of the Plan, which will also include reports for information. The Plan is updated on a weekly basis and the latest version is published on the Council's website usually on a Monday (except where this is a bank holiday). Where possible the Board will attempt to keep to the dates shown in the Plan. It is quite likely, however, that some items will need to be rescheduled and new items added as new circumstances come to light. Please ensure therefore that you refer to the most up to date Plan.

For general enquiries about the Forward Plan:

- You can view it on the County Council's website at <http://democracy.somerset.gov.uk/mgListPlans.aspx?RPId=196&RD=0>
  - You can arrange to inspect it at County Hall in Taunton.
  - Alternatively, copies can be obtained from Scott Wooldridge or Julia Jones in the Community Governance Team by telephoning (01823) 359027 or 357628.

To view the Forward Plan on the website you will need a copy of Adobe Acrobat Reader available free from [www.adobe.com](http://www.adobe.com)  
Please note that it could take up to 2 minutes to download this PDF document depending on your Internet connection speed.

To make representations about proposed decisions:

Please contact the officer identified against the relevant decision in the Forward Plan to find out more information or about how your representations can be made and considered by the decision maker.

The Agenda and Papers for Somerset Waste Board meetings can be found on the County Council's website at:  
<http://democracy.somerset.gov.uk/ieListMeetings.aspx?CId=196&Year=0>

Weekly version of plan published on 4 February 2019

FP Refs	Decision Date/Maker	Details of the proposed decision	Documents and background papers to be available to decision maker	Does the decision contain any exempt information requiring it to be considered in private?	Contact Officer for any representations to be made ahead of the proposed decision
<b>SWB/18/12/01</b> First published: 7 December 2018	15 Feb 2019 Somerset Waste Board	Issue: Annual Budget 2019/20 Decision: To consider the report			Mickey Green, Managing Director - Somerset Waste Partnership Tel: 01823 625707
<b>SWB/18/10/03</b> First published: 15 October 2018	15 Feb 2019 Somerset Waste Board	Issue: Recycle More Project Update Decision: To consider the report		Part exempt	Mickey Green, Managing Director - Somerset Waste Partnership Tel: 01823 625707
<b>SWB/19/01/04</b> First published: 22 January 2019	15 Feb 2019 Somerset Waste Board	Issue: Resource and Waste Strategy Decision: To consider the report (information only)			Mickey Green, Managing Director - Somerset Waste Partnership Tel: 01823 625707
<b>SWB/19/01/02</b> First published: 7 January 2019	15 Mar 2019 Somerset Waste Board	Issue: Performance Update Q3 2018/19 including risk and health & safety update Decision: To consider the report			David Oaten, Contracts Manager - Treatment and Infrastructure Tel: 01823 625721
<b>SWB/18/12/02</b> First published: 7 December 2018	15 Mar 2019 Somerset Waste Board	Issue: Recycle More Preferred Bidder Decision: To consider the report			Mickey Green, Managing Director - Somerset Waste Partnership Tel: 01823 625707
<b>SWB/19/01/01</b> First published: 7 January 2019	15 Mar 2019 Somerset Waste Board	Issue: Finance Update 2018/19 Decision: To consider the report			Sarah Rose, Finance Manager Tel: 01823359643

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FP Refs	Decision Date/Maker	Details of the proposed decision	Documents and background papers to be available to decision maker	Does the decision contain any exempt information requiring it to be considered in private?	Contact Officer for any representations to be made ahead of the proposed decision
<b>SWB/18/12/03</b> First published: 7 December 2018	28 Jun 2019 Somerset Waste Board	Issue: Financial Outturn and use of balances 2018/19 Decision: To consider the report			Mickey Green, Managing Director - Somerset Waste Partnership Tel: 01823 625707
<b>SWB/18/12/04</b> First published: 7 December 2018	28 Jun 2019 Somerset Waste Board	Issue: Performance Outturn 2018/19 Decision: To consider the report			Mickey Green, Managing Director - Somerset Waste Partnership Tel: 01823 625707
<b>SWB/18/12/05</b> First published: 7 December 2018	28 Jun 2019 Somerset Waste Board	Issue: Constitutional matters and 2019/20 Board membership and meeting dates Decision: To consider the report			Scott Wooldridge, Strategic Manager Governance & Risk and Council's Monitoring Officer Tel: 01823 359043
<b>SWB19/01/03</b> First published: 22 January 2019	28 Jun 2019 Somerset Waste Board	Issue: Recycling Site Van & Trailer Permit Review Decision: To consider the report			Terry Richards, Somerset Waste Partnership - Senior Operations Officer Tel: 01823625724